

JANUARY 17, 2006

RULE ADOPTION

COMMUNITY AFFAIRS

DIVISION OF FIRE SAFETY

Adopted New Rule: N.J.A.C. 5:70-2.23

Uniform Fire Code

Key Boxes

Proposed: October 3, 2005 at 37 N.J.R. 3761(a)

Adopted: December 12, 2005 by Charles A. Richman, Acting Commissioner, Department of Community Affairs.

Filed: December 16, 2005 as R.2006 d.29, **without change**.

Authority: N.J.S.A. 52:27D-198.14.

Effective Date: January 17, 2006

Expiration Date: June 14, 2010

Summary of Public Comment and Agency Response:

No comments were received.

Federal Standards Statement

No Federal standards analysis is required because this rule is not being adopted under the authority of, or in order to implement, comply with or participate in any program established under, Federal law or a State statute that incorporates or refers to Federal law, standards or requirements.

Full text of the adopted new rule follows:

5:70-2.23 Elevator key lock boxes

(a) A municipality, by ordinance, may require the installation of a key box in each building located in the municipality that has an elevator.

1. A building that has elevators with standardized fire service keys, in accordance with the Uniform Construction Code, N.J.A.C. 5:23, shall be exempt from the provisions of this section.

(b) An owner shall place a building's non-standardized fire service elevator keys in the required key box.

(c) Key boxes shall be installed at locations that are readily accessible to fire fighting officials.

(d) Firefighting officials with access to key box master keys pursuant to this section shall adopt written procedures for protecting the integrity and security of the system that allows access to elevator key boxes. Procedures shall include, but not be limited to:

1. A definition of authorized uses and users of the system;

2. Specific means of access to the system;

3. Protection against unauthorized or uncontrolled use of master keys or master key systems;

4. Secure storage systems for master keys;

5. The recording of individuals having access to the master key, including date, time and location of access; and

6. Protections and safeguards against unauthorized duplication of master keys or access systems.